

**MINUTES OF THE COMBINED REGULAR AND SPECIAL BOARD MEETINGS
OF THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et sq.**

September 28, 2022

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, September 28, 2022 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/QUORUM

Trustees Present: Judge Mark Juhas
Judge Michelle Williams Court
Judge Dennis Landin
Judge Yolanda Orozco
Susan Steinhauer, Esquire
Kenneth Klein, Esquire participating via Zoom (non-voting)

Trustees Absent: Judge Michael Stern

Senior Staff Present: Sandra J. Levin, Executive Director
Jaye Steinbrick, Senior Director

Also Present: Marcelino Juarez, Finance Manager
Ann Marie Gamez, Executive Assistant

President Juhas determined a quorum to be present, convened the meetings at 12:19 p.m. and thereafter presided. Executive Director, Sandra J. Levin recorded the Minutes.

1.0 PUBLIC COMMENT

Juliette Szegedi spoke before the Board on the remembrance of her late mother and past employee of Los Angeles County Law Library, Isabella Szegedi, recounting her mother's history as a young woman coming from her home country of Hungary, and later living in various countries such as Austria, Norway and Canada. Isabella's final home country was the United States, where she worked at the LA County Law Library from 1970 – 1986 as a Catalog Typist and later a Library Clerk. Juliette Szegedi shared a photo of her mother at the meeting and thanked the law library for remembering her after all the years past.

Ann Marie Gamez read a remembrance of Isabella Szegedi on behalf of LA County Law Library Retiree, Diane Reynolds, who was unable to attend in person. Ms. Reynolds worked closely with Isabella Szegedi and reminisced about what a lovely person and dedicated employee Mrs. Szegedi was.

LALL patron, Trammel Carter, spoke before the Board alleging discrimination at the law library and demanding answers from the Board on what their action has been regarding his complaint. E.D. Levin responded to Mr. Carter that she had provided the Board with the patron's complaint and noted that Mr. Carter had previously been asked for clarification or details regarding his complaint, but that no clarification was provided and everything sits as it did since the matter was first brought to their attention.

LALL Patron, Malinda Muhammed, spoke before the Board and inquired as to what services were available for low income people. Ms. Muhammed has been using the library resources for two cases she is dealing with, and was interested in knowing what other services and amenities could be available to her, for example free office space in order to hold depositions. E.D. Levin responded to Ms. Muhammed and agreed there is a gap in service for those needing free space to conduct legal activities. E.D. Levin added that unfortunately, the library was not in a position to offer free spaces other than the public reading room.

Board Trustee Orozco also replied that there are larger works at hand throughout the justice system in providing a bridge to the underserved, such as being able to check out internet hot spots and other accessing tools. However it was also mentioned that these were ideas at the moment with hopes to have such accessibility in the future.

2.0 PRESIDENT'S REPORT

No report.

3.0 CONSENT CALENDAR

- 3.1 Approval of Minutes of the August 24, 2022 Regular Board Meeting
- 3.2 Review of July Financials and List of August Checks and Warrants
- 3.3 Approval of Revised Rules of Conduct
- 3.4 Conflict of Interest and Disclosure Code for the Los Angeles County Law Library

President Juhas requested a motion to approve the Consent Calendar. So moved by Trustee Landin seconded by Trustee Orozco. The motion was unanimously approved, 6 - 0.

4.0 DISCUSSION

- 4.1 Approval of Trustee Designated Members of the Friends of Los Angeles County Law Library Board of Directors

ED Levin summarized the request on behalf of the Friends of the Los Angeles County Law Library to approve the Trustee Designated members to the Friends Board of Directors. ED Levin reminded the Board that this item is a biennial occurrence where trustee appointed incumbents who are ready to work for the Friends are nominated. Also noted was the desired implementation of diversifying the Board of Directors.

President Juhas requested a motion to thank the board members and approve the aforementioned appointments for the terms identified. So moved by Trustee Steinhauser seconded by Trustee Court. The motion was unanimously approved, 6 - 0.

7.0 EXECUTIVE DIRECTOR REPORT (TAKEN OUT OF ORDER)

ED Levin announced this year's Pro Bono Week event, to be held during the week of October 24, 2022. More than 80 programs will be available either in person, via live zoom sessions, or recordings on demand through our website.

1.0 PUBLIC COMMENT (TAKEN OUT OF ORDER)

LALL Patron, Eric Sidenglance spoke before the Board to thank the library for maintaining such a great library, as it has been an integral place of resources for ongoing research on specific topics. Patron Sidenglance requested a private office space at no cost for his wife to work during research due to a medical condition which causes her to be unsafe in public.

ED Levin replied to the patron that the Law Library is not in a position to rent out office space free of charge. But noted that there is a program called Community Connections, where our staff might be able to assist with various social services or other opportunities,

6.0 AGENDA BUILDING

No future items were presented by Trustees to be referred to staff or placed on the agenda for consideration at a future meeting of the Board.

5.0 CLOSED SESSION

**5.1 CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION
(G.C. 54956.9(d)(1))**

Craig Jones v. Los Angeles County Law Library, (LASC 22STCV08938) The Board finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

President Juhas announced that direction had been provided regarding the pending matter but that no reportable action was taken.

8.0 ADJOURNMENT

There being no further business to come before the Board the meeting was adjourned at 1:17pm. The next Regular Meeting of the Board of Law Library Trustees currently scheduled for Wednesday, October 26, 2022 at 12:15pm.



Sandra J. Levin, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees

