

**MINUTES OF THE COMBINED REGULAR AND SPECIAL BOARD MEETINGS  
OF THE BOARD OF LAW LIBRARY TRUSTEES OF  
LOS ANGELES COUNTY**

**A California Independent Public Agency Under  
Business & Professions Code Section 6300 et sq.**

**August 24, 2022**

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, August 24, 2022 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

**ROLL CALL/QUORUM**

**Trustees Present:** Judge Mark Juhas  
Judge Michelle Williams Court  
Kenneth Klein, Esquire  
Judge Dennis Landin  
Judge Yolanda Orozco  
Judge Michael Stern

**Trustees Absent:** Susan Steinhauser, Esquire

**Senior Staff Present:** Sandra J. Levin, Executive Director  
Jaye Steinbrick, Senior Director

**Also Present:** Marcelino Juarez, Finance Manager  
Ann Marie Gamez, Executive Assistant

President Juhas determined a quorum to be present, convened the meetings at 12:18 p.m. and thereafter presided. Executive Director, Sandra J. Levin recorded the Minutes.

**1.0 PUBLIC COMMENT**

No public comment.

ED Levin introduced new hires, Gabriella Ozurovich, Reference Librarian and John Miller, Reference Librarian, Legal Education.

**2.0 PRESIDENT'S REPORT**

No report.

**3.0 CONSENT CALENDAR**

- 3.1 Approval of Minutes of the August 24, 2022 Regular Board Meeting
- 3.2 Review of July Financials and List of August Checks and Warrants
- 3.3 Review of Quarter 4 Statistics for FY 21-22

- 3.4 Ratification of The Pun Group, LLP Engagement to Audit the Law Library's Financial Statements for FY 2021-22
- 3.5 Review and Approval of the Annual Report to the Board of Supervisors

President Juhas requested a motion to approve the Consent Calendar. So moved by Trustee Landin seconded by Trustee Orozco. The motion was unanimously approved, 6 - 0.

#### 4.0 **DISCUSSION**

- 4.1 Consideration and Approval of Revised Bylaws of the Friends of the Los Angeles County Law Library

ED Levin summarized the redlined bylaws set forth by the Friends of the Los Angeles County Law Library. The Trustees expressed their gratitude to the Friends organization for their generosity and ongoing efforts in support of the Law Library.

President Juhas requested a motion to approve the attached proposed bylaws. So moved by Trustee Orozco seconded by Trustee Landin. The motion was unanimously approved, 6 - 0.

- 4.2 Authorization to Enter into Agreement Accepting Donation of Norman Rockwell Collotype Print from Hon. Arthur and Gloria Gold

ED Levin summarized the conditions set forth by Hon Arthur and Gloria Gold on their donation of the Norman Rockwell Collotype Print entitled "The Problem We All Live With", signed and numbered by the artist, bearing print No. 124/200. The Trustees collectively offered a "thank you" to the Golds for their exquisite and rare gift. ED Levin also noted that having the print on display offers an educational opportunity to teach the public about *Brown v. Board of Education*, and other legal issues as the print raises questions from those who see it on display.

President Juhas requested a motion to accept the donation on the conditions requested and authorize execution of the attached Agreement Regarding Gift of Rockwell Collotype. So moved by Trustee Orozco seconded by Trustee Landin. The motion was unanimously approved, 6 - 0.

- 4.3 Staff Presentation: Internships at LA Law Library

Patron Services Director, Malinda Muller and Reference Librarian, Mary Garcia, presented before the Board the curriculum and procedures for the ongoing Internship program that has been established.

No action requested or taken.

#### 5.0 **AGENDA BUILDING**

No future items were presented by Trustees to be referred to staff or placed on the agenda for consideration at a future meeting of the Board.

#### 6.0 **EXECUTIVE DIRECTOR REPORT**

ED Levin gave a brief summary of the ongoing issues with the public parking garage with hopes to have more information available soon. Closure for the public parking lot is expected to be for a prolonged period of time.

7.0 **ADJOURNMENT**

There being no further business to come before the Board the meetings were adjourned at 1:00pm. The next Regular Meeting of the Board of Law Library Trustees currently scheduled for Wednesday, September 28, 2022 at 12:15pm may need to be rescheduled.

A handwritten signature in black ink, appearing to read "Sandra J. Levin", written over a horizontal line.

Sandra J. Levin, Executive Director and Secretary  
Los Angeles County Law Library Board of Trustees

