

**MINUTES OF THE COMBINED REGULAR AND SPECIAL BOARD MEETINGS
OF THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et sq.**

June 29, 2022

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, June 29, 2022 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/QUORUM

Trustees Present: Judge Mark Juhas
Judge Michelle Williams Court
Kenneth Klein, Esquire
Judge Yolanda Orozco
Judge Michael Stern

Trustees Absent: Susan Steinhauser, Esquire
Judge Dennis Landin

Senior Staff Present: Sandra J. Levin, Executive Director
Jaye Steinbrick, Senior Director

Also Present: Marcelino Juarez, Finance Manager
Ann Marie Gamez, Executive Assistant

President Juhas determined a quorum to be present, convened the meetings at 12:16 p.m. and thereafter presided. Executive Director, Sandra J. Levin recorded the Minutes.

1.0 PUBLIC COMMENT

Public Comment concerned item 4.1 and was taken in conjunction with that presentation.

4.0 DISCUSSION ITEMS – Taken Out Of Order

4.1 Staff Presentation: Retirement Commendation for Esther Eastman

ED Levin introduced the agenda item with a brief history of Esther Eastman and her 26-year tenure at LA Law Library, noting recent accolades and accomplishments and that she would be greatly missed.

The following LACLL Staff members congratulated Staff member, Esther Eastman, on her upcoming retirement from the law library and offered comments:

Kathleen O’Laughlin thanked E. Eastman for helping at Reference Desk and noted that patrons will miss her as well as staff.

Marcelino Juarez reminisced on meeting E. Eastman in 2000, and thanked her for all the years of friendship, support, and for always having something helpful and thoughtful to say. M. Juarez cited as an example how E. Eastman thought of him and reached out to him during a time of crisis in his home country.

Sharon Boone shared that E. Eastman was always funny, smart and that she would surely be missed.

Malinda Muller shared E. Eastman's history as a Librarian at the law library and her focus on Government documents, a pioneer with the well-established internship program. M. Muller then read various compliments from past interns regarding their experience with E. Eastman.

Austin Stoub commended E. Eastman for being a fantastic role model, Librarian and friend. A. Stoub shared that E. Eastman afforded him 12 constant years of knowledge in the field including reference work and customer service. A. Stoub noted her willingness to go above and beyond the call of duty.

Linda Heichman met E. Eastman in 1996 working at a law firm, and was pleasantly surprised to see E. Eastman working at the LA Law Library upon L. Henchman's interview process. L. Heichman thanked E. Eastman for her friendship and service.

Ryan Metheny congratulated E. Eastman on her recent Lifetime Achievement Award from SCALL. R. Metheny shared his gratitude and appreciation for E. Eastman's service and knowledge and added that he too learned a great deal from the veteran law librarian.

Esther Eastman thanked everyone for speaking and wishing her a happy retirement, adding that it had been an honor to work at the law library and had the opportunity to work under great Supervisors during her tenure, as they made it very enjoyable to come to work every day.

Board President, Judge Mark Juhas, congratulated E. Eastman on her upcoming retirement and added how amazing it is to have touched so many lives of both colleagues and patrons over the years.

Board Trustee, Judge Michael Stern, congratulated E. Eastman on her upcoming retirement and thanked her tremendously for all the help she has offered him in his research studies and article writing over the years. E. Eastman played a vital role as Judge Stern's "accomplice" in finding footnotes for him. Trustee Stern also added that he has witnessed E. Eastman do exemplary work when working with patrons and colleagues, noting she has served countless people with patience and skill.

A signed and framed retirement commendation and a crystal book award were then presented to E. Eastman with unanimous support from the Trustees present. Pictures were taken.

2.0 PRESIDENT'S REPORT

No report.

3.0 CONSENT CALENDAR

3.1 Approval of Minutes of the May 25, 2022 Regular Board Meeting and the May 25, 2022 Special Board Meeting

- 3.2 Review of April Financials and List of May Checks and Warrants
- 3.3 Completion of Emergency Repairs Relating to Replacement and Repair of Sump Pumps in Lower Level Parking Garage
- 3.4 Approval of Operating and Capital Expenditures Budget for Fiscal Year 2022-2023

President Juhas requested a motion to approve the Consent Calendar. So moved by Trustee Court seconded by Trustee Klein. The motion was unanimously approved, 5 - 0.

5.0 AGENDA BUILDING

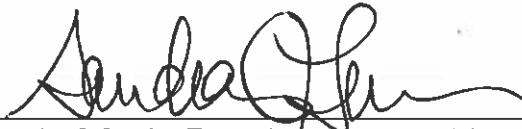
No future items were presented by Trustees to be referred to staff or placed on the agenda for consideration at a future meeting of the Board.

6.0 EXECUTIVE DIRECTOR REPORT

ED Levin reminded the Board that the law library was preparing to open once again on Saturdays starting in late July.

7.0 ADJOURNMENT

There being no further business to come before the Board the meetings were adjourned at 12:50pm. The next Regular Meeting of the Board of Law Library Trustees currently scheduled for Wednesday, August 24, 2022 at 12:15pm may need to be rescheduled.



Sandra J. Levin, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees