

**MINUTES OF THE REGULAR BOARD MEETING
OF THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et sq.**

April 26, 2017

The Regular Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, April 26, 2017 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

ROLL CALL/QUORUM

Trustees Present: Judge Ann I. Jones
Judge Mark Juhas
Judge Michelle Williams Court
Judge Dennis Landin
Kenneth Klein, Esquire
Judge Richard Rico

Trustees Absent: Susan Steinhauser, Esquire

Senior Staff Present: Sandra J. Levin, Executive Director
Jaye Steinbrick, Senior Director

Also Present: Marcelino Juarez, Finance Manager
Ann Marie Gamez, Executive Assistant

President Jones determined a quorum to be present, convened the meeting at 12:12 p.m. and thereafter presided. Executive Director, Sandra J. Levin recorded the Minutes.

1.0 PUBLIC COMMENT

Ms. Etta Hindra spoke before the Board regarding a fee charge placed on her account for a damaged book. Ms. Hindra requested that the fine be waived since she believes she is being wrongfully charged for two books rather than 1. Ms. Hindra acknowledged her inability to pay due to financial hardship.

2.0 PRESIDENT'S REPORT

President Jones read a thank you card handwritten from the honoree and applauded the success of the Beacon of Justice Gala held on April 5, 2017 honoring Justice Audrey B. Collins. President Jones also acknowledged the innovative ideas which are to be presented by Ryan Metheny and Malinda Muller in a panel discussion at the 2017 AALL

Conference. Finally, President Jones acknowledged the anticipated success of the upcoming Law Week events and the provision access to justice at LALL.

3.0 CONSENT CALENDAR

- 3.1 Approval of Minutes of the March 22, 2017 Regular Board Meeting.
- 3.2 Review of February Financials & List of March Checks and Warrants.
- 3.3 Approval of FY17 Quarter 3 Statistics

President Jones requested a motion to approve the Consent Calendar. So moved by Trustee Juhas, seconded by Trustee Landin. The motion was unanimously approved, 6-0.

4.0 DISCUSSION ITEMS

4.1 Further Clarification of Policy Regarding Retiree Dental Benefits

ED Levin requested direction from the Board regarding retiree dental eligibility for those hired between July 1, 2008 and January 25, 2017. Trustee Klein commented that the Board is required to make decisions based on the overall betterment of the library. All members of the Board agreed that consideration should be met with the needs of the library first. Citing the following factors, the Board reluctantly agreed to move option 1 of the recommendation, confirming retiree dental benefits apply only to those hired prior to July 1, 2008:

- 1. Parity of represented and unrepresented staff;
- 2. The problematic nature of oral agreements;
- 3. The difficulty of maintaining a dental benefit plan for retirees; and
- 4. Overall budget considerations.

President Jones requested a motion to amend the Employee Handbook to conform retiree dental benefits to those of represented staff (i.e., provide retiree dental only for those hired prior to July 1, 2008). So moved by Trustee Landin, seconded by Trustee Court. The motion was unanimously approved, 6-0.

4.2 Staff Presentation: Law Week: Tying the Law to the Headlines

Managing Librarian of Legal Education and Members Program, Ryan Metheny, presented before the Board the overall theme of this years' Law Day, "The 14th Amendment: Equal Protection before the Law" and its connection to current news headlines. R. Metheny announced some of this years' Law Week highlights such as a panel discussion on Immigration Policy, various MCLE's, and utilizing social media as a way to reach a greater segment of the public.

Trustees offered positive comments and no action was taken.

5.0 CLOSED SESSION

- 5.1 Conference with Labor Negotiator (G.C. 54957.6). *Library Negotiator:* Executive Director, Sandra J. Levin; *Employee Organization:* SEIU Local 721.

No reportable action was taken.

6.0 AGENDA BUILDING

There were no items for agenda building.

7.0 EXECUTIVE DIRECTOR REPORT

ED Levin announced that the Budget Subcommittee Meeting was held on Tuesday April 25, 2017 to review a draft Budget for FY 17-18. The Budget will be agendized for discussion at the May 2017 Board meeting. ED Levin also reported that the Main Branch of LA Law Library will be closing Monday May 1, 2017 due to the anticipated crowd response for the May Day march scheduled. With nearly half a million people expected and street closures surrounding the Law Library, safety of staff and patrons compels us to close.

8.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:02 p.m. The next Regular Meeting of the Board of Law Library Trustees is scheduled for Wednesday, May 24, 2017 at 12:15 pm.



Sandra J. Levin, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees