

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE BOARD OF LAW LIBRARY TRUSTEES OF  
LOS ANGELES COUNTY**

**A California Independent Public Agency Under  
Business & Professions Code Section 6300 et sq.**

**January 27, 2016**

The Regular Board Meeting of the Board of Law Library Trustees of Los Angeles County was held on Wednesday, January 27, 2016 at 12:15 p.m., at the Los Angeles County Law Library Mildred L. Lillie Main Library Building at 301 West First Street, Los Angeles, California 90012 for the purposes of considering reports of the affairs to the Library, and transacting such other business as might properly come before the Board of Trustees.

**ROLL CALL/QUORUM**

**Trustees Present:** Judge Mark Juhas, Vice President  
Judge Michelle Williams Court  
Judge Dennis Landin  
Kenneth Klein, Esquire

**Trustees Absent:** Judge Ann I. Jones, President  
Judge Richard Rico  
Susan Steinhauser, Esquire

**Senior Staff Present:** Sandra J. Levin, Executive Director  
Jaye Steinbrick, Senior Director

**Also Present:** Marcelino Juarez, Finance Manager

Trustee Juhas determined a quorum to be present, convened the meeting at 12:15 p.m. and thereafter presided. Executive Director, Sandra Levin recorded the Minutes.

**1.0 PUBLIC COMMENT**

Mr. Lee Paradise made public comments regarding allegations of misspent funding, hiring of ED Levin and funding for Law Library.

**2.0 PRESIDENT'S REPORT**

None

**3.0 CONSENT CALENDAR**

- 3.1 Approval of Minutes of the Dec. 16, 2015, Regular Board Meeting.
- 3.2 Review of November Financials and list of December Checks and Warrants
- 3.3 FY16 2<sup>nd</sup> Quarter Statistics
- 3.4 Quarterly Strategic Plan Update

Trustee Landin moved, seconded by Trustee Court to approve the Consent Calendar. The motion was unanimously approved, 4-0.

**4.0 DISCUSSION ITEMS**

- 4.1 Approval of Agreement with Bet Tzedek Regarding Operation of Conservatorship Clinic

Present from Bet Tzedek: Grant Speck and Kathy Chew. Staff provided additional information regarding Conservatorship Clinic as requested by the Board of Trustees. ED Levin confirmed success of client presence, non-discriminatory practice of patron assistance and lack of funding for facility costs. Recommendation by staff to approve and authorize the ED to execute agreement with Bet Tzedek regarding operation of Conservatorship Clinic.

Trustee Court moved, seconded by Trustee Klein to approve Discussion Item 4.1 per the recommendation in the staff report. The motion was unanimously approved, 4-0.

- 4.2 Approval of Revised Schedule of Fees and Fines

ED Levin explained the schedule had been revised since the initial posting of the Agenda. After re-calculating, copying costs remain at \$.15 and \$.20 per copy.

After discussion, Trustee Klein moved, seconded by Trustee Landin to approve Discussion Item 4.2. The motion was unanimously approved, 4-0.

- 4.3 2016-17 Workers Compensation Insurance Renewal

The Board requested that the Workers Compensation Insurance Renewal be included in the Board Agenda for the February meeting. A detailed Staff Report is to be provided at that time.

4.4 Presentation Regarding Patron Usage Survey

PowerPoint presentation by Channa Cajero and Ralph Stahlberg

**5.0 AGENDA BUILDING**

**6.0 EXECUTIVE DIRECTOR REPORT**

ED Levin reminded the Board of Trustees of the African Drumming Laws display in the library lobby. The exhibit reflects the prohibition of drumming in African cultures and overriding customary laws, etc. Drums were borrowed from the World Music Collection from UCLA. The research and exhibit of this groundbreaking issue was initiated by LALL Global Law Librarian Neel Agrawal, who received a grant from AALL to continue research on the subject.

**7.0 ADJOURNMENT**

There being no further business to come before the Board the meeting was adjourned at 1:03 p.m.

The next Regular Meeting of the Board of Law Library Trustees is scheduled for Wednesday, February 24, 2016 at 12:15pm.



Sandra J. Levin, Executive Director and Secretary  
Los Angeles County Law Library Board of Trustees