

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF LAW LIBRARY TRUSTEES OF
LOS ANGELES COUNTY**

**A California Independent Public Agency Under
Business & Professions Code Section 6300 et seq.**

February 26, 2008

The Regular Board Meeting of the Board of Law Library Trustees of Los Angeles County was held on Tuesday, February 26, 2008, at 12:15 p.m., at the offices of the Los Angeles County Law Library headquarters at 301 West First Street, Los Angeles, California 90012, for the purposes of considering reports of the affairs of the Library, and transacting such other business as might properly come before the Board of Trustees.

1.0 ROLL CALL/QUORUM

Trustees Present: Judge Lee Edmon
Kenneth Klein, Esquire
Judge Jan Plum
Susan Steinhauser, Esquire
Judge John Wiley
Judge Susan Bryant-Deason

Trustees Absent: Judge Abraham Khan

Staff Present: Marcia J. Koslov, Executive Director

President Steinhauser determined a quorum to be present, convened the meeting at 12:25 p.m. and thereafter presided. Executive Director Marcia Koslov recorded the Minutes.

No requests to speak from the public were received.

2.0 CONSENT CALENDAR.

President Steinhauser asked if there were agenda items to be removed from the Consent Calendar to the Agenda for discussion. No requests were made. Upon motion made by Trustee Edmon and seconded by Trustee Plum, the Consent Calendar was unanimously approved, 6-0.

The Items approved on consent were:

- 2.1 Minutes of the January 22, 2008 Regular Board Meeting
- 2.2 Draft Financials – July, 2007 – January, 2008
- 2.3 List of Checks and Warrants – December, 2007 – January, 2008

3.0 DIRECTOR'S REPORT

The Executive Director highlighted the following items from her report:

- Friends of the Los Angeles County Law Library. As approved by the Board of Trustees at their January Board meeting, the Friends have paid the Law Library for the development of a website. It is available at www.friendsoflacll.org. The new website provides information about the Friends organization, the Beacon of Justice Award recipient and the upcoming Gala on April 2, 2008. The site allows donations to be made online directly to Charlotte Dobbs & Co. The Friends site links to the LA Law Library website and the LA Law Library website links back to the Friends website. The Executive Director and President Susan Steinhauser introduced the new website at the February Friends Board of Directors' meeting.
- The LA County Bar Association collaboration. The Law Library will extend its copy center service to the Attorney's Room in the Stanley Mosk Courthouse. The Family Law Section of the LA County Bar Association has agreed to contribute \$4000 toward the purchase and installation of a photocopier with scan-to-email capability. The Law Library will purchase the copier and phone and DSL lines. The room is intended for LA County attorneys, but is also available for limited public use. The equipment is similar to that in the Law Library and will use the same vend-a-card system. The Board requested that there be appropriate signage stating that the service is provided by the LA Law Library.
- CCCLL Legislation. The Executive Director reported that the CCCLL Legislative Committee was continuing to recommend introduction of legislation that would move County Law Library code sections from the B&P Code to the Government Code. CCCLL lobbyist, Michael Corbett, has not yet provided sufficient responses to the questions the Board previously raised regarding the reasons and potential consequences of such a wholesale move. CCCLL Legislative Committee will hold an open meeting on Friday, February 29, 2008 in Sacramento that the Executive Director will attend. The Board requested that the Executive Director continue to pursue responses to their questions so that they could make a better-informed decision on whether to support this legislation.
- AB2164. On February 20, 2008, Assembly Member Alan Nakanishi introduced AB2164, legislation that would effectively move some responsibilities for county law libraries from the counties to the Administrative Office of the Courts (AOC). The Executive Director reported that her conversation with the AOC office indicated that they were not supportive of this bill. Additional conversations with the Assembly Member's office indicated that they had relatively little knowledge of county law library issues. CCCLL had no contact on the bill prior to its introduction, but

indicated that it would most likely oppose it following discussion at the next Legislative Committee meeting.

4.0 DIRECTOR'S DISCUSSION

Greg Maher of Troller Mayer Associates, Inc. (TMA) presented a proposed landscape plan for the LA Law Library. The expanded project incorporates a complete renovation of the lawn and front entrance landing as well as the inclusion of xeriscaping that uses drought tolerant plants. TMA's goal was to design a fully integrated entry sequence that spans the length of First Street from Hill to Broadway. Included in the plan are the removal of current stairs and the original ramp that is not ADA compliant, reset sections of the granite and various planters, and creating a 12 foot wide walkway from Hill Street to the Law Library's front door that is less than a 5% decline. As developed, the plan addresses issues of access, lighting, ADA, and security. In addition, TMA brought to the Board's attention several issues with emergency exits, both from the main building and the garage.

In coordination with the development of the landscape proposal, the Law Library has also sought information on the development of a coffeehouse on the property. The more well-known vendors such as Starbucks, Peets, and Coffee Bean and Tea Leaf have been contacted as well as the Los Angeles based Legal Grind, Inc a registered California S-Corporation.

The Board requested that TMA develop a 3 dimensional model, a timeline and a cost analysis of the proposed plan. The Board also requested that the Executive Director investigate the emergency exit issues and report the findings back to the Board.

5.0 PRESIDENT'S REPORT

The President reminded the Board that the Friends of the LA Law Library event will take place on April 2, 2008. The honoree is Justice Arthur Gilbert and the keynote speaker will be California Attorney General Jerry Brown.

6.0 PUBLIC COMMENT

There was no public comment

7.0 AGENDA BUILDING

No agenda building items were identified.

8.0 ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 1:27 p.m. by President Steinhauser. The next regular meeting of the Board of Law Library Trustees will be held on March 25, 2008.

Marcia J. Koslov, Executive Director and Secretary
Los Angeles County Law Library Board of Trustees